

## **Creating a Zoom account**

Zoom is the video conferencing solution used by Aboriginal Medical Services within the IT@RAMS consortium. This document will show you how to create an account and associate it with the IT@RAMS Zoom business group. Being a part of the business group will allow you access to the contact directory for the sites and also individuals.

Creating a Zoom account for video conferencing is very easy and only requires an email address that you can access.

Follow the below steps to create your account.

	Sign Up Visit the Zoom website (https://zoom.us) and click on		
2.	Enter your Email Address		
	Sign Up Free Your work email address		
	Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply.		
	Sign Up		
	By signing up, I agree to the Privacy Policy and Terms of Service.		
	Or, sign up with Google or Facebook		
	We've sent an email to <b>end to an </b>		
	if you did not receive the email, <u>Resend another email</u>		



#### 3. Check Your Email

Check your email for the link to activate your account, clicking the Activate Account link will be take you to the Zoom activation page.

Zoom <no-reply@zoom.us> to me ▼</no-reply@zoom.us>				
	ZOOM Sign In			
	Hello and a gmail.com,			
	Welcome to Zoom!			
	To activate your account please click the button below to verify your email address:			
	Activate Account			
	Or paste this link into your browser:			
	https://zoom.us/activate?code=8R09YZTaTl3vGPPJxXpiJhzX3LQa7gkFZNRWJrVhnWE.B			
	QYAAAFssXhieAAnjQAUeHNoYWI0aHIzeEBnbWFpbC5jb20BAGQAABZTWDRiTXZPVIQx			
	R051WThkQnVKTkxRAAAAAAAA&fr=signup			
	Questions? Please visit our Support Center.			
	Happy Zooming!			

### 4. Activate Your Account

On the activation page, you will just need to enter your first and last name plus create and confirm your Zoom password.

	REQUEST A DEMO AUS: 1.800.768.027 RESOURCES + SUPPORT			
SOLUTIONS - PLANS & PRICING CONTACT SALES	JOIN A MEETING HOST A MEETING - SIGN IN SIGN UP, IT'S FREE			
1 Account Info 2 Invite Colleagues 3 Test Meeting				
	Welcome to Zoom Hi, Amagemail.com. Your account has been successfully created. Please list your name and create a password to continue.			
	First Name			
	Last Name			
	Password			
	Confirm Password			
	By signing up, I agree to the Privacy Policy and Terms of Service.			
	Continue			

Once this is done and you have successfully activated your Zoom account.



## **Installing Zoom**

Once your account is activated, you can sign in to Zoom from the <u>sign in option</u> (<u>https://zoom.us/signin</u>) on the home page.

The Zoom client will download automatically when you start or join your first Zoom meeting and is also available for download <u>here (https://zoom.us/download#client\_4meeting</u>)

The Zoom app is also available in the App Store for Apple devices and the Play Store for Android devices.

NOTE: Users are required to provide their own video conferencing kit (video camera, microphone and speakers) for any tele-health consultations or any other video conference meetings arranged with any organisation within IT@RAMS.



# Associating your Account with the Business Group

To associate your Zoom account with the IT@RAMS business group, please email your Zoom email address to: <u>zoom.admin@galambila.org.au</u>

Once received, the Admin will associate your Zoom account with the business group which will allow access to the contact directory for the organisations and individuals within the IT@RAMS consortium.

Consortium Members are Galambila, Darrimba Maarra, Durri, Werin, Biripi and Tobwabba Aboriginal Health Services.