Help

IT@RAMS
Galambila, Durri, Biripi, Tobwabba & Werin

User Access / Access Change Request Form

Employee Profile

First Name: Last Name:
Location (Site): Job Title: Start/Change Date:
Phone Number: Supervisor:

Business Applications

Biripi

Best Practice:
Topbar (Clinical Desktop):
Titanium:
CAT4:
MYOB AccountRight:
eTG:
BoxCar:
Care Manager:

Durri

Communicare:
Titanium:
My Health Record ART:
CAT4:
UpToDate:
MYOB AccountRight:
MYOB Asset Manager:
MYOB EXO:
MYOB PowerPay:
eTG:
Tiny Tag:
MD Insights:
MD Auditor:

Galambila

Medical Director Clinical:
PracSoft:
Topbar (Clinical Desktop):
My Health Record ART:
CAT4:
MYOB AccountRight:
eTG:
Tiny Tag:
MD Insights:
MD Auditor:

Tobwabba

Medical Director Clinical:
PracSoft:
Topbar (Clinical Desktop):
Titanium:
My Health Record ART:
CAT4:
MYOB AccountRight:
eTG:
Genesis Pro:
MD Insights:
MD Auditor:

Darrimba Maarra

Medical Director Clinical:
PracSoft:
My Health Record ART:
CAT4:
eTG:
BoxCar:
MD Insights:
MD Auditor:

Werin

Medical Director Clinical:
PracSoft:
Topbar (Clinical Desktop):
My Health Record ART:
CAT4:
MYOB AccountRight:
eTG:
TMS:
MD Insights:
MD Auditor:

Shared Folders

Biripi

Admin:
Aged Care:
BACS - BAYS:
BACS Child Services:
Brokerage:
Care Coordination:
Complaints Register:
Dental:
Drug & Alcohol:
Family Health:
Finance:
Human Resources:
Management:
Maternal & Infant:
Medical:
Mental Health:
OH&S Committee:
Primary Health:
Reception:
School Screening:
Sexual Health:
TPP:
Vascular Health:

Durri

Administration:
Brokerage:
Care Coordination:
CEO:
Child Health:
Chronic Care Enhancement:
Clinical:
Dental:
Diabetes:
Family Support:
Finance:
Healthy 4 Life:
Hearing:
Management:
Maternal & Infant:
Medical:
Mental Health:
Primary Health:
Programs:
Sexual Health:
Transport:
Vascular Health:

Galambila

Brokerage:
Care Coordination:
Executive Administration:
Finance:
Staff & Community Events:
Medicare:

Tobwabba

Administration:
Care Coordination:
Clinic:
Finance:

Werin

Finance:
HR:

General Drive

Biripi:
Biripi BACS:
Darrimba Maarra:
Durri:
Galambila:
Tobwabba:
Werin:

Medical Director & PracSoft User Account

Actions:

PracSoft User / Practitioner

User Type:
Security Level:
Summary Data View:
Type:
Other Type:
Bank Account:

MDC Doctor / Nurse Practitioner

Provider No.:
Prescriber No.:
HPI-I No.:
Qualifications:

MDC User

Security Level:
Category:
AIR Ancillary Provider No.:

Please return completed form to the IT Helpdesk by email: support@forsythesit.com.au
Version 2.2 - Release Date: 01/11/2017

Comments

(eg User needs access to certain mail box, account for Vidyo etc.)

User Access & Limitations

Email Required: Yes

Internet Required: Yes

Remove All Application Access: No

***FTP Access:** No

Exclude !All Staff Email Group: No

Remove Folder Access: No

***FortiClient VPN Access:** No
*Requires software installation by the IT Helpdesk, please contact to arrange.

Block USB Access: No

Remove Account: No

Internet Access Level: (Definitions)

Medical Director Clinical Scanning Folder

Galambila:

Darrimba Maarra:

Durri:

Werin:

Biripi:

Tobwabba:

Sharepoint Access

Durri Central

User:

Meeting Room Editor:

Editor:

Payroll:

Policies:

SMT:

*Incident Archive:

Minya-ga (Werin)

Access:

Biripi Intranet

User:

BACS:

Clinical Services:

Programs:

Corporate Services:

Management:

Aged Care:

Finance:

Site Moderator:

*Incident Admin:

Galambila2Go

User:

Moderator:

CSM:

Payroll:

Executive:

Tobwabba Embassy

User:

Site Moderator:

Finance:

SMT:

*CEO Approval Only

Approval

Request Date:

Approved by:

Signature:

(Approval by CEO or Authorised Delegate)

Please send new user account details to:

Please return completed form to the IT Helpdesk by email: support@forsythesit.com.au
Version 2. - Release Date: 01/11/2017